

GSA Management, Organizational, and Business Improvement Services

Who can use MOBIS?

- All Federal agencies and activities in the executive, legislative, and judicial branches.
- Mixed-ownership government corporations (as defined in Government Corporation Control Act) such as the US Postal Service).
- The government of the District of Columbia.

Services QED Consulting Provides (Special Item Numbers-SIN):

- 874-1 Consulting Services
- 874-2 Facilitation Services
- 874-7 Program Integration and Project Management Services

How to Use MOBIS

1. Contact QED to discuss project requirements and definition.
2. Send scope of work to your contracting office.
3. Your contracting office will issue an RFP or RFQ.
4. QED prepares and sends a quote or proposal.
5. Your contracting office issues a task order.
6. QED starts project.

General QED MOBIS Information

- Geographic Coverage: Worldwide
- Production/Performance Point: Arlington, VA
- Minimum Order: \$300
- Maximum Order: \$1,000,000
- Prompt Payment Discount Terms: 1% - 14 days; Net 30 days
- QED Accepts Government Commercial Credit Cards
- Time of Delivery: 10 days after award
- Contract Period: June 01, 2005 – May 31, 2010
- Contract Number: GS-10F-0264K
- DUNS Number: 00-404-1997
- Contract Administrator: Dr. Douglas Rachford

**Contact Information:**

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For more information on MOBIS, please visit the MOBIS web site. For more information on Federal Supply Schedules, please visit the GSA web site.

SIN 874-1 Consultation Services

QED offers clients a full range of consulting services to support management, organizational, and business improvement initiatives ranging from the formation of a strategic vision and performance goals/objectives to the design and implementation of the organizational and management systems supporting effective change. QED offers consulting services in areas including:

- Strategic and Business Planning;
- Developing and Implementing Performance Measures and Indicators;
- Strategic Human Resource Planning;
- Conducting Organizational Assessments and Benchmarking;
- Designing and Implementing Process and Productivity Improvement;
- Action/Implementation Planning and Change Management;
- Designing and Enhancing Organizational Infrastructure; and,
- Evaluating and Designing Leadership and Management Development Systems.

SIN 874-2 Facilitation Services

QED Consulting is well-known for its product-oriented facilitation services designed to ensure that task forces convened to resolve high visibility organizational issues deliver usable products within the bounds of aggressive schedules. The firm offers clients meeting planning and facilitation services ranging from designing and implementing major conferences to facilitating small group meetings and team-building exercises. Specific services offered in this area include:

- Designing and Planning Large and Small Meetings and Conferences;
- Providing Staff for Logistical Meeting/Conference Support;
- Developing and Refining Effective Conference, Workshop, and Meeting Agendas;
- Convening, Leading, and Facilitating Large and Small Group Working Sessions;
- Developing Working Group and Conference Materials;
- Documenting Working Group and Conference Proceedings; and,
- Assisting Meeting, Workshop, and Conference Sponsors in Production and Dissemination of Final Products.



SIN 874-7 Program Integration and Project Management Services

QED Consulting, LLC offers clients a variety of choices in the type of program integration and project management services that will best meet their requirements. These services vary in terms of their strategic versus tactical scope and in the extent to which they are integrated into the client’s program/project management team or conducted independently. The range of services offered in this area include:

- Program Planning;
- Designing and Developing Program Management Teams;
- Providing Experienced Program Management Personnel;
- Designing and Implementing Communication Strategies to Achieve Effective Program Integration;
- Designing and Conducting Program Evaluation;
- Developing Processes and Providing Personnel for Independent Program Oversight;
- Providing Training and Personnel for Day-to Day Project Management;
- Planning and Facilitation to Support Successful Task Force Management; and,
- Providing Staff for Program/Project Administrative Support.

QED Consulting Labor Categories and Rate Table

| Labor Categories | Hourly Rates | | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 6/1/02 5/31/03 | 6/1/03 5/31/04 | 6/1/04 5/31/05 | 6/1/05 5/31/06 | 6/1/06 5/31/07 | 6/1/07 5/31/08 |
| Support Staff | \$31.94 | \$32.98 | \$34.13 | \$35.33 | \$36.57 | \$37.85 |
| Sr. Support Staff | \$38.33 | \$39.57 | \$40.96 | \$42.39 | \$43.88 | \$45.42 |
| Jr. Tech Support | \$44.72 | \$46.17 | \$47.79 | \$49.47 | \$51.20 | \$53.00 |
| Tech Support | \$51.11 | \$52.77 | \$54.61 | \$56.53 | \$58.50 | \$60.55 |
| Sr. Tech Support | \$57.48 | \$59.34 | \$61.42 | \$63.56 | \$65.79 | \$68.09 |
| Analyst I | \$63.89 | \$65.96 | \$68.27 | \$70.66 | \$73.14 | \$75.70 |
| Analyst II | \$70.28 | \$72.56 | \$75.10 | \$77.74 | \$80.40 | \$83.27 |
| Analyst III | \$76.68 | \$79.16 | \$81.93 | \$84.80 | \$87.77 | \$90.84 |
| Management Analyst I | \$83.05 | \$85.75 | \$88.75 | \$91.85 | \$95.06 | \$98.39 |
| Management Analyst II | \$89.83 | \$92.32 | \$95.55 | \$98.89 | \$102.35 | \$105.93 |
| Management Analyst III | \$95.83 | \$98.93 | \$102.39 | \$105.97 | \$109.69 | \$113.53 |
| Consultant I | \$102.22 | \$105.48 | \$109.23 | \$113.05 | \$117.01 | \$121.11 |
| Consultant II | \$108.62 | \$112.14 | \$116.06 | \$120.12 | \$124.32 | \$128.67 |
| Consultant III | \$117.54 | \$121.35 | \$125.59 | \$129.99 | \$134.54 | \$139.25 |
| Principal Consultant I | \$134.16 | \$138.51 | \$143.36 | \$148.38 | \$153.58 | \$158.95 |
| Principal Consultant II | \$159.73 | \$164.91 | \$170.68 | \$176.66 | \$182.84 | \$189.25 |
| Principal Consultant III | \$191.67 | \$197.88 | \$204.81 | \$211.98 | \$219.40 | \$227.08 |